



# Television Broadcasts Limited 電視廣播有限公司

(Incorporated in Hong Kong with limited liability)

(於香港註冊成立之有限公司)

Stock Code 股份代號: 00511

21 April 2021

Dear Shareholders,

## Television Broadcasts Limited (“Company”)

### – 2020 Annual Report, 2021 AGM Circular and Proxy Form (“current corporate communications”) and 2020 Environmental, Social and Governance Report

Please be informed that the English and Chinese versions of the Company’s current corporate communications are available on the Company’s website at <http://corporate.tvb.com> (“Company’s website”) and the HKExnews’ website at [www.hkexnews.hk](http://www.hkexnews.hk) (“HKExnews’ website”), or the arranged printed form(s) of the current corporate communications is enclosed (if applicable). You may access the current corporate communications on the Company’s website or browsing through the HKExnews’ website.

The 2020 Environmental, Social and Governance Report, published in electronic form only, is also available on the Company’s website and the HKExnews’ website.

For shareholders who chose or are deemed to have consented to receive corporate communications<sup>(Note)</sup> by electronic means but for any reason you have difficulty in receiving or gaining access to the corporate communications, or if you want to receive another printed language version of the current corporate communications other than that you have received (if applicable), the Company will promptly upon your request send to you a printed version free of charge. Please make your request to the Company c/o the share registrar of the Company, Computershare Hong Kong Investor Services Limited (“Share Registrar”) at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong.

Please also note that you are entitled to change your choice of language and/or means of receipt of the Company’s future corporate communications by giving reasonable notice in writing (not less than 7 days) or simply completing, signing and returning the Change Request Form on the reverse side to the Company c/o the Share Registrar, using the mailing label at the bottom of the Change Request Form (no need to affix a stamp if posted in Hong Kong; otherwise, please affix an appropriate stamp), or by email at [tvb.ecom@computershare.com.hk](mailto:tvb.ecom@computershare.com.hk).

If you have any queries relating to any of the above matters, please contact the service hotline of the Share Registrar at (852) 2862 8688 during business hours (9:00 a.m. to 6:00 p.m., Monday to Friday, excluding Hong Kong public holidays).

By order of the Board  
**Television Broadcasts Limited**  
**Adrian MAK Yau Kee**  
Company Secretary

*Note: Corporate communications include but are not limited to the Company’s (a) annual reports and, where applicable, summary financial reports; (b) interim reports, and where applicable, summary interim reports; (c) notices of meeting; (d) listing documents; (e) circulars; and (f) proxy forms.*

各位股東：

電視廣播有限公司（「本公司」）

– 2020 年年度報告、2021 股東週年大會通函及代表委任表格（「是次本公司通訊」）以及 2020 年環境、社會及管治報告

謹通知 閣下是次本公司通訊的中、英文版本已載列於本公司網站（<http://corporate.tvb.com>）（「本公司網站」）及香港交易所披露易網站（[www.hkexnews.hk](http://www.hkexnews.hk)）（「港交所披露易網站」），歡迎瀏覽或按安排附上是次本公司通訊的印刷本（如適用）。閣下可於本公司網站或瀏覽港交所披露易網站取得是次本公司通訊。

僅以電子形式發佈的 2020 年環境、社會及管治報告亦已於本公司網站及港交所披露易網站登載。

就已選擇或被視為已同意收取公司通訊<sup>(附註)</sup> 電子版本之股東，若因任何理由在收取或瀏覽該等公司通訊上遇到困難，或閣下欲收取是次本公司通訊之另一語言印刷本（如適用），本公司將於收到閣下之要求後，迅即向閣下免費寄發一份印刷本。請將閣下要求寄回本公司股份過戶登記處，香港中央證券登記有限公司（「股份過戶登記處」），地址為香港灣仔皇后大道東183號合和中心17M樓。

閣下有權更改選擇收取本公司日後刊發之公司通訊的語言版本及/或收取方式。閣下可在給予合理時間內發出書面通知（不少於 7 日）或填妥、簽署及交回隨本函背面的更改回條，並使用附載於更改回條上之郵寄標籤寄回股份過戶登記處（如在香港投寄，毋須貼上郵票；否則，請貼上適當的郵票）或透過電郵至 [tvb.ecom@computershare.com.hk](mailto:tvb.ecom@computershare.com.hk)。

如閣下對本函內容有任何疑問，請於辦公時間內（星期一至星期五上午 9 時正至下午 6 時正，香港公眾假期除外）致電股份過戶登記處熱線（852）2862 8688 查詢。

承董事局命  
電視廣播有限公司  
公司秘書  
麥佑基

2021 年 4 月 21 日

附註：公司通訊包括但不限於本公司的：(a) 年度報告及（如適用）財務摘要報告；(b) 中期報告及（如適用）中期摘要報告；(c) 會議通告；(d) 上市文件；(e) 通函；及(f) 代表委任表格。

