



Television Broadcasts Limited 電視廣播有限公司

(Incorporated in Hong Kong with limited liability)
(於香港註冊成立之有限公司)
Stock Code 股份代號: 00511

Personal Identification Number 個人識別號碼

11 May 2022

Dear Registered Shareholder(s),

Television Broadcasts Limited (the "Company")
- Annual General Meeting of the Company to be held on Wednesday, 25 May 2022 ("AGM")

The AGM will be held at TVB City, 77 Chun Choi Street, Tseung Kwan O Industrial Estate, Kowloon, Hong Kong on Wednesday, 25 May 2022 at 4:00 p.m. In view of the current development of the COVID-19 pandemic in Hong Kong and taking into consideration the need to protect AGM attendees from possible exposure to the COVID-19 pandemic, the AGM will be held with the minimum number of persons present as is required under the Articles of Association of the Company to form a quorate meeting, together with a limited number of other attendees to ensure the proper conduct of the AGM. The quorum will be formed by the Directors or other senior staff members who are Shareholders or proxies. **NO other Shareholder, proxy or corporate representative should attend the AGM in person.** Shareholders shall view and listen to the AGM through a live online webcast system ("e-Meeting System") and will also be able to raise questions by text.

Attending the AGM by electronic means

You may attend the AGM by electronic means. You shall view and listen to the AGM through the e-Meeting System and submit questions to the Company online by text. Starting from 3:30 p.m. on Wednesday, 25 May 2022, you can log in to the AGM e-Meeting System by visiting the meeting website and entering the following details:

- Meeting website: <http://meetings.computershare.com/TVB2022AGM>
- Shareholder number: your 10-digit Shareholder reference number starting with "C" ("SRN") printed under the barcode on the top right corner of this letter
- Password: the five-digit Personal Identification Number (PIN) printed below the SRN

Please refer to the Online User Guide for the AGM or contact Computershare Hong Kong Investor Services Limited, the Company's Share Registrar, at (852) 2862 8555 during business hours (from 9:00 a.m. to 6:00 p.m., Monday to Friday, excluding Hong Kong public holidays) for assistance.

For corporate Shareholders who wish to view and listen to the AGM through the e-Meeting System, please call Computershare Hong Kong Investor Services Limited at above hotline for arrangement.

By order of the Board
Television Broadcasts Limited
Kitty FUNG Kit Yi
Company Secretary

各位登記股東：

電視廣播有限公司（「本公司」）
- 於 2022 年 5 月 25 日（星期三）舉行之本公司股東周年大會（「股東周年大會」）

股東周年大會將於 2022 年 5 月 25 日（星期三）下午 4 時正於香港九龍將軍澳工業邨駿才街七十七號電視廣播城舉行。鑑於現時香港 COVID-19 疫情的發展及經考慮到有需要保障股東周年大會與會者免於可能承受 COVID-19 疫情之風險，股東周年大會將根據本公司章程細則規定由組成法定會議的最少法定人數出席，並具有限人數的其他與會者，以確保股東周年大會可妥為舉行。法定人數將由本身為股東或委任代表的董事或其他高級職員組成。**概無其他股東、委任代表或公司代表親身出席股東周年大會。**股東可透過網上直播的電子會議系統（「電子會議系統」）觀看及聆聽股東周年大會，並可以文字方式提交問題。

透過電子方式出席股東周年大會

閣下可透過電子方式出席股東周年大會。閣下將可透過電子會議系統觀看及聆聽股東周年大會，並可於網上以文字方式向本公司提交問題。由 2022 年 5 月 25 日（星期三）下午 3 時 30 分開始，閣下可瀏覽會議網站並輸入以下資料，以登入股東周年大會電子會議系統：

- 會議網站：<http://meetings.computershare.com/TVB2022AGM>
- 股東編號：印於本信函右上角條碼下，以字母「C」開始之閣下的十位數字股東參考編號
- 密碼：印於股東參考編號下之五位數字個人識別號碼

如需協助，請參閱股東周年大會網上用戶指南，或於辦公時間內（星期一至五，上午 9 時正至下午 6 時正，公眾假期除外）致電本公司股份過戶登記處香港中央證券登記有限公司電話熱線 (852) 2862 8555 查詢。

如閣下為公司股東並欲透過電子會議系統觀看及聆聽股東周年大會，請致電香港中央證券登記有限公司上述電話熱線以便作出安排。

承董事局命
電視廣播有限公司
公司秘書
馮潔儀

2022 年 5 月 11 日